



Assistant Director (IT)

Ph. 051-9202508

F.No.1(58)/2019/NTC/IT
Government of Pakistan
Ministry of Commerce
National Tariff Commission

Dated 18-12-2019

Tender Notice

Sealed Bids as per prescribed bidding documents are invited from authorized retailers/distributors registered with Tax Department having valid NTN and GST numbers with relevant sales and support services for supply of following computer items:-

<u>Sr#</u>	<u>Item type</u>	<u>Item Name</u>	<u>Specifications</u>	<u>Quantity</u>
i)	Hardware	laptop	Core I-7, 8565u (8 th Generation), 8-GB RAM SSD 512 GB HDD, Wifi, Webcam, Blue Tooth 4.2, Light Weight, touchscreen convertible with ax360° , FDH 13.3” with genuine license windows 10 Pro.	1
ii)	Software	Office Application	MS. Office 19	1

Terms and conditions

- Bidder should mention its name, business address, telephone, name of contact person, GST and NTN numbers and authorized retailer/distributor certificate and /or any relevant information.
- Tender should accompany earnest money equal of 5% of the bid(refundable) through any mode of payment-Pay order, draft etc. in favour of National Tariff Commission, Islamabad.
- Earnest money shall be refunded to unsuccessful bidders after processing of bids. However, earnest money of successful bidder will be retained till the expiry of warranties / license.
- Rates without GST will not be considered.

- The successful bidder(s) will be bound to supply the laptop and license(s) within 15 days of the supply order.
- Payment of the bill will be subject to the deduction of all mandatory government taxes/levies.
- Submission of false statements/ documents as well as concealing of any information is liable to disqualify the respective firm(s).
- No cutting/overwriting in the offered prices/quotation shall be accepted.
- The successful firm shall not re-submit revised rates and shall be responsible for supply IT equipments as per approved price(s) failing which Security Deposit will be forfeited.
- The Commission has right to reject the bids or proposals at any time prior to acceptance of a bid or proposal, in light of the provisions of Rule 33 (1) of Public Procurement Rules, 2004.
- All bids should reach the undersigned at the given address by 07-01-2020 at 11:00 AM and will be opened on the same date and at 11:45 AM. in presence of bidders or their authorized representatives.
- Bidding documents can be obtained @Rs.500/- from the office of the undersigned. Bidding documents will be issued from the day of this pasture on NTC website (<https://ntc.gov.pk>)

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